

SRMUN Registration Policy

Each SRMUN Secretary-General assigns Member States based upon preferences listed at the time of registration and the size of each delegation. Colleges/Universities may not represent two Member States that are within the Security Council.

For SRMUN's in-person conferences – SRMUN Atlanta and SRMUN Spring Conference, Member State assignments will not be officially released until the non-refundable \$175.00 school registration fee (add an additional \$5.00 for PayPal and credit card transaction fees) is received and processed by the Executive Director of SRMUN, Inc.

For SRMUN Virtual, the non-refundable \$175.00 school registration fee has been waived. The delegate fee is \$50.00 per student (add an additional \$5.00 per delegate for PayPal and credit card transaction fees), and Member State assignments will not be officially released until the delegate fee payments are received and processed by the Executive Director of SRMUN, Inc.

SRMUN will no longer carry credits to future conferences. There is no fee for Faculty Advisors.

Confirmation and the Minimum Number of Delegates

The Secretary-General will assign Member States via email confirmation. Upon the receipt of said e-mail, College/University representatives must confirm the acceptance of their given Member State(s) assignment(s). Confirmation also signifies the commitment to bring the minimum number of delegates required to represent the assigned Member State(s) at the conference. Upon the acceptance of a given Member State(s) assignment, Colleges/Universities assume the financial responsibility for the minimum number of delegates required for the Member State(s) assignment and will be billed accordingly. The minimum number of delegates is defined as the number of delegates necessary in order to have at least one representative for the Member State present in each committee that it is a representative of.

To double-check the minimum number of delegates, please refer to the Member State Matrix found on each SRMUN conference website ([SRMUN Atlanta](#), [SRMUN Spring Conference](#), [SRMUN Virtual](#)) or e-mail the specific Secretary-General of conference (sg_atlanta@srmun.org, sg_charlotte@srmun.org, sg_virtual@srmun.org).

Changes to Delegate Counts and Fees

SRMUN Atlanta: Delegate fees are \$95.00 per delegate (add an additional \$5.00 per delegate for PayPal and credit card transaction fees) until October 14th, at 11:59 pm ET. Delegate fees must also include the Head Delegate(s).

At any time, Colleges/Universities may update their delegate counts, but delegate fee refunds will vary based on the refund grace period, see graphic below. Upon the start of registration until June 30th, 50% of the delegate fees may be refunded. From July 1st through September 30th, 25% of delegate fees may be refunded. From October 1st, delegate fees will not be refunded. The refund grace period schedule is to help ensure SRMUN remains sustainable to finance its operational costs.

Starting October 15th, late delegate registration fees will commence, which will be \$105.00 per delegate (add an additional \$5.00 per delegate for PayPal and credit card transaction fees).

SRMUN Spring Conference: Delegate fees are \$95.00 per delegate (add an additional \$5.00 per delegate for PayPal and credit card transaction fees) until February 14th, at 11:59 pm ET. Delegate fees must also include the Head Delegate(s).

At any time, Colleges/Universities may update their delegate counts, but delegate fee refunds will vary based on the refund grace period, see graphic below. Upon the start of registration until November 30th, 50% of the delegate fees may be refunded. From December 1st through February 28/29th, 25% of delegate fees may be refunded. From March 1st, delegate fees will not be refunded. The refund grace period schedule is to help ensure SRMUN remains sustainable to finance its conferences and vendors.

Starting February 15th, late delegate registration fees will commence, which will be \$105.00 per delegate (add an additional \$5.00 per delegate for PayPal and credit card transaction fees).

SRMUN Virtual: Available to Colleges/Universities, worldwide. Given the shorter timeframe of the conference, SRMUN Inc. waives the \$175.00 nonrefundable College/University registration fee. The only payment required are the delegate fees to secure the Member State(s) that institutions have proposed during their registration. Starting from SRMUN Virtual's registration launch date until August 31st, 50% of the delegate fees may be refunded. Starting September 1st, delegate fees will not be refunded. This longer 50% refund grace period, and lack of 25% grace period, was determined with an understanding of the timing of the Fall semester's commencement to meet new students. Delegate fees must also include the Head Delegate(s).

Open Registration	End of 50% refund grace period	End of 25% refund grace period	No refunds period starts	Late Fees Enabled
SRMUN Atlanta (Fall)				
March 31st	June 30th	September 30th	October 1st	October 15th
SRMUN Spring Conference				
September 30th	November 30th	February 28th/ 29th	March 1st	Feb 15th
SRMUN Virtual*				
April 30th	August 31st	None	September 1st	None

The Appeal Process

On rare occasions, Colleges/Universities may find that they are unable to attend the conference due to extreme circumstances. In such cases, a written letter providing a detailed explanation of the situation must be submitted to the SRMUN Inc. Executive Director prior to the Opening Ceremony of the respective SRMUN conference. The SRMUN Board of Directors will evaluate these requests on a case-by-case basis. All decisions are final. If your appeal is denied, your institution remains financially liable for all fees assessed. If you have questions regarding the appeal process, please contact the Executive Director or the President of the SRMUN Board of Directors.

Participation Terms

As a registered participant at any SRMUN event, operated by SRMUN, Inc., a 501(c)(3) non-profit corporation registered in the State of Georgia, you are agreeing to these terms:

1. I agree to assume all risk of injury and all risk of damage to or loss of property arising out of my participation in this program;
2. I agree to release, discharge, and waive any and all responsibility of SRMUN, Inc., its Board of Directors, Secretariat and staff from and against liability for any injury, including death, and for damage to or loss of

- property which may be suffered arising out of or in any way connected with the participation in this program;
3. I agree to Indemnify and Hold Harmless SRMUN, Inc., its Board of Directors, Secretariat, and staff, or any officers or agents thereof, from and against all liability, claims, demands, actions, loss, and damage arising out of my participation in said Conference; and,
 4. I understand that SRMUN staff and/or other representatives of the conference may take screenshots, photographs, videos, and/or interviews throughout the duration of the official conference for promotional, educational, or other purposes by SRMUN Inc., and, by participating, I consent to SRMUN's use and/or reproduction of any photographs, written content, personal narratives, interviews, or audio and video recording of my participation for any lawful purpose.

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